

National Institute of Science Communication and Policy Research
Dr. K.S. Krishnan Marg, New Delhi-110012

No. 8(76)/G/Swachh Bharat/2021

Dated : 09.05.2022

OFFICE MEMORANDUM

Director, CSIR-NIScPR has been pleased to approve the following activities in connection with the celebration of Swachhta Pakhwada - 2022 during 1st to 15th May, 2022 at NIScPR:-


1. Distribution of Sanitization Kits (mask, small sanitization bottle and tissue papers) to all staff members.
2. Making the cleanness Display Boards 1' ½ x 1' mentioning "No Spitting/No smoking/ Keep the premises clean/Do not Litter" .
3. All Head of Units/Division to provide a list of unused files/documents/reports etc. which are to be weeded out.
4. Sapling Plantation by Director on 13.05.2022 .
5. Encouragement by staff member for their wards to prepare painting on Swachhta Pakhwara -2022.
6. Slogan writing on cleaning drive event to be conducted in Committee Room of NIScPR.
7. Painting/Poster competition by staff members.
8. Photography competition showing cleanness of premises (Hard copies of pictures 5" x 8" size.
9. 10 No. dustbins of stainless steels to be kept at the various places of NIScPR and preparation of small display board with the quote " Say No to plastic cutlery/ utensils" at canteen.

These activities will be held in Committee Room of NIScPR as per following schedule :-

- a) Entries of Painting competition of wards of employees may be submitted till 11.5.2022 at 5.00 P.M. to Shri R.K.Nagarwal.
- b) Slogan competition on cleaning will be held on 12.05.2022 at 3.00 P.M. at Committee Room.
- c) Entries of Painting/Poster by Staff member may be submitted till 13.5.2022 at 2.30 P.M. to Shri R.K. Nagarwal.
- d) Entries of Photograph by employees may be submitted till 13.05.2022 at 5.00 P.M. to Shri R.K.Nagarwal.

Interested Staff members may submit their entries /participate for event No. 5, 6, 7 & 8. Prizes will be awarded 1st, 2nd, 3rd & Consolidation, amounting to Rs. 1000/-, 750/-, 500/- and 400/- after evaluation by the Committee.

The expenditure incurred will be debitable under budget head P-04 for the year 2022-23.


(Pankaj Goswami)
Administrative Officer

Copy to :-

1. PPS to Director
2. PS to COA
3. All Head of Division/Units
4. Head, IT For uploading in NIScPR website
5. All Notice Boards