

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND
POLICY RESEARCH (NIScPR)**

Dr. K. S. Krishnan Marg, New Delhi – 110012

No. 2/50/2024-25-ACR

Dated: - 05/05/2025

Office Memorandum

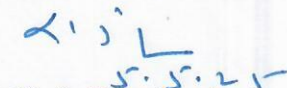
Sub: Reporting and Reviewing officers -reg.

Following are the reporting and reviewing officers for the period of 2025 – 2026 i.e. 01st April 2025 – 31st March 2026.

Administrative Staff

S.No.	Name & Designation	Reporting Officer	Reviewing Officer
1	Sh. R.K.S. Roushan, CoA	Director	Director General
2	Sh. Naresh Kumar, AO	CoA	Director
4 3	Sh. Rama Shankar Sharma, CoFA	Director	Director General
4	Smt. Gurmeet Kaur, FAO	CoFA	Director
5	Sh. B. L. Meena, SPO	Director	Director General
6	Sh. Ved Prakash, PPS	CoFA	CoFA
7	Sh. Kiran Kumar, PS	CoA	CoA
8	Smt. Vandana Srivastava, SO	CoA	Director
9	Smt. Bhavana Thakur, SO	CoA	Director
10	Sh. Rajiv Kumar Chopra, SO	Administrative Officer	CoA
11	Sh. Anil Kumar, SO	AO	CoA
12	Sh. Alok Kumar, SO	FAO	CoFA
13	Mohd. Rizwan Khan, SO	SPO	Director
14	Sh. Pretesh Kumar, SO	Administrative Officer	CoA
15	Sh. Rajiv Kumar, ASO	SO (Bill Section)	Administrative Officer
16	Smt. Rajo Devi, ASO	SO (G)	AO
17	Sh. Pranjal Dhar Divedi, ASO	Section Officer	CoA
18	Sh. Narender Singh, ASO	SO (F&A)	FAO
19	Ms. Aneesh Kumari, ASO	SO (F&A)	FAO
20	Sh. Mohit, ASO	SO(G)	AO
21	Sh. Deepak Kumar, ASO	SO(R&A)	CoA
22	Sh. Ravikant, ASO	SPO	Director
23	Sh. Shiv Balak, ASO	SO (Estt.)	AO
24	Smt. Sunita Arora, PS (Retd. On 30.04.2025)	Dr. Naresh Kumar, Chief Scientist	Dr. Naresh Kumar, Chief Scientist
25	Smt. Inderjeet Kaur, Sr. Steno	Director	Director

26	Smt. Meenakshi Gaur, Hindi Officer	CoA	Director
27	Sh. Aniruddha Tiwari, JHT	Smt. Meenakshi Gaur, Hindi Officer	Administrative Officer
28	Sh. Chand Ram, SSA	Sh. Pretesh Kumar, SO	Administrative Officer
29	Sh. Dinesh Kumar, SSA	Section Officer (Estt.)	Administrative Officer
30	Sh. Rajnath, JSA	Sh. Pretesh Kumar, SO	Administrative Officer
31	Sh. Surinder Prasad, Driver	Section Officer (R&A)	CoA
32	Sh. Krishan Kumar, MTS	Sh. Naresh Kumar, AO	CoA
33	Sh. Ram Harak, MTS	Sh. Mandeep Singh, Sr.TO	Dr. Naresh Kumar, Chief Scientist
34	Sh. Raju, MTS	Mohd. Rizwan Khan, SO	Sh. B. L. Meena, SPO
35	Sh. Ramanand Yadav, MTS	Sh. Mandeep Singh, Sr.TO	Dr. Naresh Kumar, Chief Scientist
36	Smt. Sushila Bisht, MTS	Smt. Inderjeet Kaur, Sr. Steno	Director
37	Sh. Mohit, MTS	SO (F&A)	FAO
38	Smt. Asha Devi, MTS	Sh. Abhinav Raj, TO	Sh. Ashwani Kumar Brahma, PTO
39	Sh. Ajay Kumar, MTS	Smt. Inderjeet Kaur, Sr. Steno	Director
40	Sh. Ashok Kumar, MTS (SVM)	Sh. Yatish Panwar, Sr.TO	Sh. Mukesh A. Pund, Chief Scientist
41	Sh. Sonu Chakraborty, MTS	Sh. Alok Kumar, SO	Dr. Narendra Kumar Sahoo, Scientist
42	Sh. Nathu Ram, MTS	SO (S&P)	SPO
43	Sh. M. Subramani, MTS	Sh. Alok Kumar, SO	Dr. Narendra Kumar Sahoo, Scientist


(R. K. S. Roushan)
Controller of Administration

Copy to :-

1. All person concerned
2. Concerned Divisional Head
3. PS to Director
4. PS to CoA
5. PS to COFA
6. PA to AO
7. IT division, for uploading on web site.