

 <p>भारत का नवोद्योग क्षेत्र The Innovative Engine of India</p>	CSIR- NATIONAL INSTITUTE OF SCIENCE COMMUNICATION & POLICY RESEARCH (NIScPR) Dr. K.S.Krishnan Marg, New Delhi-110012	
--	--	---

**Advertisement for engagement of consultant in CSIR-NIScPR
Advt. No. NIScPR/02/I/2026 – R&A
Last date of receipt of application-16/02/2026**

CSIR – National Institute of Science Communication & Policy Research invites application for from eligible retired employees of CSIR/Central Autonomous Bodies/ Central Govt. PSUs for engagement of consultant on a contract basis in CSIR-NIScPR, Dr. K.S. Krishnan Marg, Pusa, New Delhi -110012 on short- term contract basis.

Vacancy Details and eligibility:

1. Post Code C01- Consultant for canteen: 01 Position

Scope of Work:

To maintain various mandatory records such as Cash Book, Bill Book, Preparation Register, Stock Register, Sales Register, Hygiene Records, Crockery Register, Utensils Register, Material Register, and overall supervision of NIScPR Canteen.

Eligibility:

Retired employees of CSIR/Central Government/CAB as Canteen Manager.

Terms and Conditions for the engagement:

1	Period of engagement	Six month.
2	Job location	CSIR-NIScPR, Vigyan Sanchar Bhavan, Dr. K.S.Krishnan Marg, Pusa, New Delhi-110012
3	Age Limit	As the maximum age limit of engagement of consultant is 65 years therefore the applicant should not be more than 64 years and 6 months as on last date of receipt of application.
4	Remuneration	As per govt rules.
5	Leave	As Per Deptt. Of Expenditure OM Dated 09/12/2020 or any subsequent instructions issued on the subject.
6	Working Hours	(a) The retired employees shall be required to observe the normal office timing between 9.00 AM to 5.30 PM and may also be called upon to attend beyond working hours and also on Saturday/Sunday or any other holiday in case of exigencies of work. No. extra remuneration shall be paid for extra Hours/Holidays.

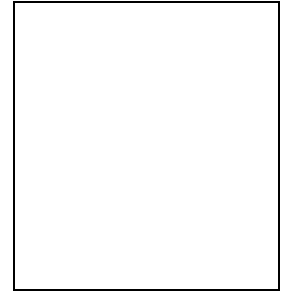
		(b) They shall mark their attendance in attendance register mandatory on any applicable mode failing with, it may result in deduction of remuneration.
7	Terms of engagement	<p>(a) Selected Candidates will be engaged purely on contractual basis initially for a period of six months and will not confer any right to regular appointment in the Department including any allowance such as DA, transport facility residential accommodation, residential telephone facilities, etc.</p> <p>(b) The engagement of the contractual position can be terminated at any time by giving one month's notice by either side.</p>
8	Selection Procedure	<p>(a) Selection of the eligible candidates for the post will be done by a duly constituted screening –cum- selection committee through interview.</p> <p>(a) The decision of the competent authority on selection of candidates will be final and no correspondence of this subject will be entertained.</p>
9	General Conditions	<p>(a) The selected Candidates will be governed by the Official Secrets Act. 1923, as amended from time-to-time and will not disclosed to any unauthorized person(s) any information/data that may come to their notice during the period of their engagement in the Department. All such documents will be the property of the NIScPR.</p> <p>(b) They will not utilize or publish or part with to a third party, any part of the data or statistics or proceedings on information collected for the purpose of their assignment or during the course of, assignment for the Department without the express written consent of the Department.</p> <p>(c) Attentions drawn to Central Vigilance Commission's circular No. 01/01/17 dated 23.01.2017 and circular No. 08/06/2011 regarding engagement of Consultants. They will be completely accountable for any advisory service rendered by them during their engagement in this department in view of norms of ethical business and professionalism.</p> <p>(d) They must be act all times in the interest of NIScPR and render any advice/ service with professional integrity.</p> <p>(e) They will maintain highest standards of integrity transparency, competitiveness economy and efficiency while working as consultant in the Department.</p> <p>(f) The retired employees so engaged shall in no case represent or given opinion or advice to others in any matter, which is averse to interest of the NIScPR, nor will they indulge in any activity outside terms of the contractual assignment.</p>
10	Venue & Date of Interview	<p>CSIR – NATIONAL INSTITUTE OF SCIENCE COMMUNICATION & POLICY RESEARCH (NIScPR) Dr. K.S. Krishnan Marg, New Delhi – 110012 Date of Interview: Will be informed to the eligible candidates through email.</p>

Instruction for the Candidates:

1. Before filling up the application form, candidates are advised to check their eligibility as per the Advertisement and also suitable for the scope of work.
2. Duly filled application form (attached as annexure 1) along with all the relevant documents should be submit to the office of Section Officer Recruitment Cell (Room No. 215) on or before last date of application i.e. 16/02/2026 by 5 PM.
3. For any further query kindly contact:
Email: recruitment.niscpr@csir.res.in
Phone No.: 25846045

**Sd/-
Controller of Administration**

Application Form
Engagement of Retired Employees as Consultant
CSIR – NIScPR
Vigyan Sanchar Bhawan Dr. K.S. Krishnan Marg, New Delhi – 110012



Advertisement No. _____ Dated _____

1. Post Code: _____

2. Full Name: _____

3. Father's Name: _____

4. Date of Birth: _____ (DD/MM/YYYY) Age (As on date): _____

5. Gender: Male/Female

6. Full Address (Pin Code): _____

7. Mobile No. _____

8. E- mail Address: _____

9. Basic Pension: _____ (Enclose copy of PPO)

10. Last Pay Drawn and Pay Level: _____ (Enclose as Pay slip)

11. Details of the Education Qualification held by the Applicant.

S.No.	Educational Qualification	Passing Yeard	Marks	Percentage

12. Employment History in Chronological order.
(Attach separate sheet in format if necessary)

Name and Address of employer/organization	Period of Service	Designation of the Post held	Remuneration	Detailed description of work	Reason of leaving each post

13. Professional Training/Certifications

Organization	Detail of Training/Certificate	Period	
		From	To

Declaration: Herby solemnly declare that all the above – mentioned statements are true and correct to the best of my knowledge and belie. Nothing is false or has been concealed/ distorted. If at any time I am found to have concealed/distorted any material/information, my appointment shall be liable to termination without notice.

Place:

Signature of Applicant: _____

Date:

Name of the Applicant: _____